



ANNEX

FREELANCE / SERVICE OR WORK CONTRACT

CONTRACT NO.: _____

Additional statement on proof of exemption from value-added tax (VAT)

Fees including any travel cost reimbursement with service or work contracts are fundamentally subject to VAT. "Kleinunternehmer" (small-scale entrepreneurs) are exempted from separately charging for VAT in their invoices under §19 UStG (VAT fiscal code), if they meet the criteria of this clause.

Tax exemption is only possible according to the corresponding relevant exemption circumstances of §4 UStG.

The performance of the above-mentioned contract fulfils the precondition for a tax-free performance pursuant to §4 para. _____ UStG:

Confirming the above information as correct

Heidelberg, _____, _____

project leader / head of institute etc.

contractor