



Universität Heidelberg, Seminarstraße 2, 69117 Heidelberg

To all members of staff of
Heidelberg University

Circular No. 23

Heidelberg, 25 October 2021
2G option and test certificates

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Dear members of staff,
Dear colleagues,

Coinciding with the start of lectures in the winter semester and our accompanying return to on-campus operations, the new State Coronavirus Ordinances and some supplementary regulations also bring broader latitude and new scope for action for all those concerned. Following the decisions of the last meeting of the Rectorate, I would like to briefly describe the operational implementation for Heidelberg University.

2G option

As of now, a 2G arrangement, i.e. the required presentation of a valid certificate of vaccination or recovery, with the accompanying waiving of the mandatory mask and distancing rule, can be applied for from the Rectorate in the following areas or categories of event:

- Individual rooms for student study groups
- Cultural events, extra lectures and information sessions
- Courses held for extra-curricular activities and adult education
- General university sport

If you would like to hold an event or series of events in one of these categories, or to plan a 2G arrangement for a specific student study room, please send your concern with a statement of reasons and a plan to guarantee compliance with the 2G rule to Division 1 (dezernat1@uni-heidelberg.de) for forwarding and decision by the Rectorate.

A 2G arrangement remains legally not possible in lectures and classes, and in routine research and administrative activities, nor is it possible in university committee meetings. You are welcome to consult an overview of the current [Coronavirus rules for on-campus events](#) on the coronavirus website.

Rules for staff at 3G or 2G classes and events

Members of staff in events with a 3G or 2G arrangement outside of degree-related operations must decide whether those present are attendees or play a specific role there.

3G events outside of degree-related operations

- For attendees the 3G rule applies.
- For participants with a specific role to play, the 3G rule does not apply.

2G events

- For attendees, the 2G rule applies without their having to wear a mask.
- For staff with a specific role, who have been vaccinated or have recovered, there is no obligation to wear a mask.
- Staff playing an specific role, who have not been vaccinated or have not had Covid-19 and recovered, must present a negative test certificate and wear a mask throughout the whole event.

Please note, however, that the 3G rule in lectures, classes or examinations, applies to all participants and therefore also to staff and all others present with a specific role to play.

Checking the 3G or 2G certificates

As announced in my last circular, the checking of 3G certificates is taking place as of 18 October 2021 on Mondays to Fridays through centrally organised teams carrying out random checks. They will appear without prior notice to do so during the lecture/class itself. In addition, teachers may organise their own checks before the class begins.

In all other classes, however, i.e. weekend seminars, in examinations and other events with a 3G or 2G rule, outside degree-related activities, it is up to those responsible for the event, or the institute, to conduct extensive checks of certificates before the activity begins.

3G certificates can be checked by simply reading them or by using the CovPassCheck App of the Robert Koch Institute. Up-to-date certificates from public test points are valid, as are those provided by the university; for students, those from the university test centers are valid. Test options organised by those in charge before every single class/event are no longer foreseen.

Rapid tests for staff

The university continues to offer its staff members two cost-free coronavirus self-tests per week. Furthermore, those members of staff who have not been vaccinated or have not recovered from the virus, and work in degree-related operations, are offered a rapid test for every day of on-campus teaching or examining. The internal ordering of the rapid test kits takes place, as hitherto, via the heads of institutes or facilities. Please bear with us that individual requests cannot be dealt with.

In addition, I would like to remind you once again of the circular of Colin Morgenthal, head of the Human Resources division, on 21 October 2021. He pointed out that the State Coronavirus Ordinance commits non-immunised staff with direct professional contact to external persons to accepting the twice-weekly tests on offer by the employer or other providers of rapid antigen tests. They have to undergo these tests under supervision, keep the certificates for four weeks and show them to the public health authority on request. If this does not happen, there may be legal consequences for the staff member. Testing can be certified according to the [Advice of the Ministry for Social Affairs for](#)

[producing test confirmation](#) within the university. Please use only the [Test confirmation form of the State](#). These certificates are valid for 24 hours for events at the university.

Since staff are not obliged to disclose their immunity status to their employer outside of the 3G or 2G rule it is up to the staff themselves to decide whether they are subject to the above test requirements. Further information on this is available on the [website of the Human Resources Division](#).

No collecting of contact details in the student portals

With respect to the support and advice services for students, which have now resumed, I would like to remind you that the Coronavirus Ordinance no longer provides for the collection of contact details in secretary's offices and portals open to students or in student advice centres and administrative offices with visitor traffic. Consequently these contact details may no longer be collected in these areas on grounds of data protection law.

Vaccination opportunities

On behalf of the Rectorate, I expressly urge you again to take advantage of one of the many vaccination opportunities in Heidelberg and environs, unless you have health reasons for not doing so. For students, in particular, there are currently [weekly vaccination opportunities](#) by mobile vaccination teams both in the Triplex mensa and in the Im Neuenheimer Feld central mensa.

Service Portal Corona

For all Covid-19-related issues, including teaching activities, our Coronavirus Service Portal remains at your service:

Phone: 06221-54-19191

Email: service.corona@uni-heidelberg.de

Many thanks for your support.

Warm regards and stay healthy,



Dr. Holger Schroeter
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