



Universität Heidelberg, Seminarstraße 2, 69117 Heidelberg

Circular No. 13

To all staff members of
Heidelberg University

Heidelberg, 14 June 2021
**Additional possibilities
for on-campus events**

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Dear staff members and colleagues,

The new Corona Ordinances of the State of Baden-Württemberg, in combination with the existing hygiene rules and sinking incidence figures, entail new possibilities for holding on-campus classes and events under certain conditions. The Rectorate discussed and decided the implementation of the new arrangements for the Ruperto Carola at its last meeting.

Attached is an overview of the currently allowed categories of on-campus classes and events for all areas of the university. It lists certain restrictions regarding the participants (vaccination status, recovery status, number of participants etc.), the “GGG” principle (tested, vaccinated, recovered), the mask arrangement and the obligatory approval by the Rectorate. I would like to draw your attention in particular to the following points:

GGG obligation

All additional categories of classes/events that are possible as of now – hence those with no connection with practice classes, events not relevant for the final exams, not essential, not replaceable digitally, not postponable, etc. – are subject to the GGG (tested, vaccinated, recovered) obligation of the State Corona-Ordinance when taking place in closed rooms. This means that, before the class/event begins, it is compulsory to submit a 24-hour negative test, proof of vaccination or evidence of recovery. This additional protective measure for all participants at the class/event will enable a successive return to on-campus operations and, at the same time, goes hand in hand with a higher upper limit of participants.

A test confirmation from a public testing centre can serve as evidence of a negative test (not more than 24 hours old before the start of the class/event). Alternatively, the organisers can offer a rapid test on the spot, carried out before the class/event starts under the supervision of a person familiar with the testing process. The supervisor can certify the test result directly. Please note [the instructions of the social affairs ministry](#) for producing the test evidence and use the [test confirmation form of the State of Baden-](#)

[Württemberg](#). This certification will apply for the subsequent 24 hours to other university classes/events as well.

Class/event formats and their regulations that were admissible before the new opening stages will remain generally valid. Hence they are still not subject to a GGG obligation and the limitation on participation will accordingly remain lower.

Obligatory distancing remains for all categories of on-campus classes/events, according to the Coronavirus Ordinance, likewise the requirement to collect contact details and – with the exception of a few classes/events in the open air – to wear a mandatory mask (see attachment).

Rectorate approvals of university classes/events

According to the State Coronavirus Ordinance, all on-campus classes/events for students need the prior approval of the Rectorate. Hence all the above-mentioned additional event formats affecting student affairs and teaching have to be submitted for approval through the established process via Division 2. An updated form is being prepared for this new category of class/event. For the transitional period please use the available [Application form for on-campus classes/lectures](#) with appropriate amendments.

By contrast, according to the Coronavirus Ordinance no approval is required for the additional on-campus event formats for research or administration in the context of ordinary work and service operations. The Rectorate assumes that those responsible for the relevant events will comprehensively implement the necessary regulations and ensure that they are complied with.

Cultural events, lectures and information sessions, along with courses on offer for the purposes of the university, are generally only allowed on the external premises due to the currently limited room capacities. Please address your applications for an exemption to the [legal department of the university administration](#).

Events for non-university purposes

Likewise in respect to the continuing limitation on room capacities due to the coronavirus, no cultural events, lectures or information sessions will be permitted for non-university purposes for the time being. Events for non-university purposes are therefore only possible on the external premises of the university. Events held by external parties inside university buildings, e.g. room rentals, will likewise only be approved by the Rectorate in exceptional cases, e.g. if there are longstanding contractual obligations. Send your applications for approval of events for non-university purposes likewise to the [legal department of the university administration](#) for examination and subsequent forwarding to the Rectorate.

Home office

The Rectorate plans a phased return to on-campus operations in all areas of the university. Accordingly, basic arrangements after 30 June 2021 will be drawn up closer to the time, depending on the statutory requirements. They will be coordinated with the Staff Council and then communicated. So please be patient for a little longer on this matter.

Our Coronavirus Service Portal remains at your disposal for all other concerns around the topic of Covid-19:

Phone: 06221-54-19191

Email: service.corona@uni-heidelberg.de

All the best and stay healthy!



Dr. Holger Schroeter
Kanzler

Basic categories of on-campus classes/events at Heidelberg University

14 June 2021

The arrangements set out here are based on the current versions of the Corona Ordinances of the State of Baden-Württemberg and relate to the third opening stage of the State of Baden-Württemberg as well as a stable incidence under 35 in the Heidelberg city area. For all listed class/event categories it is essential to observe the distancing obligation and the requirement to collect contact details.

Class/lecture category	Student affairs and teaching			
	Classes with a practical connection, not replaceable digitally, first semester since summer 2020, relevant to final degree, exams		All other classes for students e.g. lectures without direct relevance to their degree	
Location	Inside	Outside	Inside	Outside
Participant limit	100	100	250	250
"GGG" compulsory			✓	
Mandatory mask	✓		✓	
Rectorate approval	✓	✓	✓	✓

Event category	Research and administration				Internal board meetings			
	Absolutely necessary, not postponable and not digitally replaceable events e.g. final project meetings with practical contents		All other events as part of usual work and service operations e.g. regular project meetings, project retreats, workshops		Absolutely necessary meetings e.g. Senate, University Council, Faculty Council meetings		Not necessarily essential meetings e.g. general meetings of university institutions	
Location	Inside	Outside	Inside	Outside	Inside	Außen	Inside	Outside
Participant limit	100	100	250	750	100	100	250	750
"GGG" compulsory			✓				✓	
Mandatory mask	✓ (to your seat)		✓ (to your seat)		✓ (to your seat)	✓	✓ (to your seat)	✓
Rectorate approval								

Event category	Other events							
	General university sport		Cultural events, lectures, information sessions for university purposes e.g. university public lecture series, academic lunch-break		Cultural events, lectures, information sessions, committee meetings, etc. for non-university purposes e.g. halls rented to third-parties		Other courses on offer, guided tours and tourist events e.g. "green school" at the Botanical Garden, kids' uni	
Location	Inside	Outside	Inside	Outside	Inside	Outside	Inside	Outside
Participant limit	1 ps./10 m ²	1 ps./10 m ²	250 (defined seating)	750 (defined seating)	250 (defined seating)	750 (defined seating)	20	20
"GGG" compulsory	✓		✓		✓		✓	
Mandatory mask			✓	✓	✓	✓	✓	✓
Rectorate approval			Generally not yet approved		Generally not yet approved		Generally not yet approved	

Participant limit: Includes vaccinated and recovered persons
"GGG" compulsory: 24-hour negative test, proof of vaccination or evidence of recovery must be presented and checked
Mandatory mask: Including lecturers, exclusively medical masks (OP masks or FFP2 without vent)
Rectorate approval: Student affairs and teaching -> via Division 2; all other events -> via Division 1