



## Status Report on Student Progress for the Local Immigration Office ("Studienstandsbescheinigung") – PhD students

A student residence permit must be renewed regularly. Consequently, after students have been in Germany for a certain period, the immigration authorities require a detailed report on how their studies are proceeding.

For the International Relations Office to take a position regarding the probable time of completion of doctoral studies we require both a statement by the doctoral student and also a short written statement of his/her doctoral supervisor on the following aspects:

- How far along is the doctoral thesis?
- Have there been reasons for delays in this regard?
- When is the completion of the thesis to be expected?
- When is the defence of the thesis / oral exam (viva) to be expected? (If such a statement can be given at this point.)

Please come with the completed document below and the statement of the supervisor to the consultation hours of Ms Monzel / International Relations Office, room 29, Seminarstr. 2.

Office hours in person: Thursday 10 a.m. - 12 noon

<https://www.uni-heidelberg.de/institutions/administration/international/contacts.html#monzel>

The certificate ("Studienstandsbescheinigung") will be issued after-5 working days and will be sent to you by email.

<https://www.uni-heidelberg.de/en/study/management-studies/download-center/international-students-information-forms-and-fact-sheets>

**Status report of student's progress: Information provided by the doctoral student**

**Family name:** .....

**First name:** .....

**Matriculation No:** .....

**E-mail (in block letters):** .....

**Name of supervisor:** .....

**Month / Year of handing in the thesis officially at the Prüfungsamt":**.....

**Month / Year, when the Rigorosum / Disputation will take place:**.....

**Date, doctoral student's signature:** .....