



EXCELLENCE STRATEGY »EXPANDING INTERNATIONALITY« **CALL FOR PROPOSALS** MOBILITY IN INTERNATIONAL RESEARCH COLLABORATIONS

FUNDING PERIOD 1.4.2020 – 31.10.2021

The project “Expanding Internationality” is part of the Excellence Strategy of Heidelberg University. The project comprises a funding programme for promoting mobility in international research collaborations. Applications may be submitted by university professors and postdocs of Heidelberg University. A letter of recommendation from the director of the respective academic institute / centre is to be included.

Special consideration shall be given to: multilateral cooperation projects with international partner institutions, development of thematic networks, and cooperation projects that are not apt for current funding by DAAD, DFG etc. PhD students can also be included in the mobility activities. (Please note: This programme does not provide funding for individual dissertation projects which are not part of a comprehensive cooperation, nor for participation in conferences.)

Funding can be used for

- travel and accommodation costs for short-term mobility measures (1–21 days) by researchers of Heidelberg University and international partner institutions
- mobility grants (1–6 months) for doctoral students and postdocs of Heidelberg University and international partner institutions
- tangible means (e.g. for the realization of joint workshops with project partners).

Maximum funding is € 15.000 per year and project. Proposals can be submitted for the period from 1.4.2020 to 31.12.2021. Financial participation of international partner institutions is desirable, but not compulsory.

Proposals should include

- description of the research or networking project
- information on the international partner(s)
- description of the expected added value for the project and/or Heidelberg University that is gained by the international cooperation
- financial plan for the planned activities.

Proposals for the funding period 1.4.2020-31.12.2021 shall be submitted by e-mail (if possible in one pdf file) to the Director of the International Relations Office, Dr. Joachim Gerke

✉ gerke@zuv.uni-heidelberg.de

Application deadline: **May 15, 2020**

The selection of projects will be realized by a commission headed by the Vice-Rector for International Affairs. Please find further information and forms (application and financial plan) online:

à www.uni-heidelberg.de/en/research/research-profile/excellence-strategy

Guidelines for the Calculation of Costs

The calculation of accommodation / living costs should take into account that these costs may differ considerably, depending on the target country. The calculation of travel costs should be based on economy class tickets.

Travel and accommodation / living costs for short-term mobility measures (1–21 days)

Academic staff and doctoral candidates with a work contract at Heidelberg University have to submit a travel authorization request (“Dienstreiseantrag”) for the stay abroad. Travel and accommodation / living costs will be refunded according to the law on travel expenses of the state of Baden-Württemberg (“Landesreisekostengesetz”).

Doctoral candidates without a work contract at Heidelberg University can receive a refunding of the travel expenses and a mobility grant to cover the extra costs for accommodation and living caused by the stay abroad that is based on the rates of the law on travel expenses of the state of Baden-Württemberg (“Landesreisekostengesetz”).

For **academics from international partner institutions**, who come for a stay at Heidelberg university, the host institution has to conclude a “guest agreement” (“Gastvereinbarung”; see “Accommodating guests during a research project or scientific event”

à www.uni-heidelberg.de/research/service/guide/handling_third_party_funded_projects.html) as a basis for refunding accommodation / living costs. The costs should be calculated according to the rates of the law on travel expenses of the state of Baden-Württemberg (“Landesreisekostengesetz”); we recommend a maximum amount (adapted to the Heidelberg conditions) of € 120 per day. The maximum amount can be undercut. Travel expenses (economy class) can be refunded on submission of the tickets/bills. For the calculation of costs please take into account that the stay of international scholars/scientists can be subject to 19 % VAT.

Travel grants / research fellowships (1–6 months) for doctoral candidates and postdocs

Doctoral candidates and postdocs of Heidelberg University and of international partner institutions can receive travel grants for stays of one to six months at the respective host institution. Travel grants are provided to cover the additional costs caused by the stay abroad.

Doctoral candidates and postdocs with a (continuing) work contract at Heidelberg University have to submit a travel authorization request (“Dienstreiseantrag”) for the stay abroad. In general, travel and accommodation / living costs will be refunded according to the law on travel expenses of the state of Baden-Württemberg (“Landesreisekostengesetz”). As the travel grants are intended to cover the additional costs caused by the stay abroad, the refunding can be limited to a maximum amount per months for these long-term stays abroad. This limitation must be included as a condition in the travel authorization.

Doctoral candidates and postdocs without a work contract at Heidelberg University can receive a travel grant (travel and accommodation / living costs); the amount should be based on the rates of the DAAD programme “Kurzstipendien für Doktorandinnen und Doktoranden”

à www2.daad.de/ausland/studieren/stipendium/de/70-stipendien-finden-und-bewerben/?status=&target=&subjectGrps=&intention=&daad=&q=&page=1&detail=50739759

Doctoral candidates and postdocs from international partner institutions, who come to Heidelberg University for a research stay, can receive a research fellowship (plus a refunding of travel expenses). Please note that the maximum scholarship rates of the DFG for doctoral candidates (€ 1,365) and postdocs (€ 1,750) must not be exceeded.

à www.dfg.de/formulare/2_22a/2_22a.pdf