



Graduation Completion grant for international students

The International Relations Office has limited funding available for international students. The funding is intended to provide these students with financial support during the final phase of their studies, in order to prevent students from dropping out of their current course of study due to financial difficulties.

International students in the final phase of their studies (that is the last one to two semesters) may apply for funding if they

- are able to prove that they find themselves in unexpected, short-term financial difficulty through no fault of their own and cannot seek financial support from any other source **and / or**
- need to reduce their weekly working hours in order to focus on their degree.

Application deadline for the Summer Semester 2023: Monday, 2 January 2023 until Tuesday 31 January 2023

Please find the **application form** as well as a summary of the **documents needed** here: <https://www.uni-heidelberg.de/en/study/management-of-studies/funding-of-studies/scholarships-and-support-programmes/graduation-completion-grant-for-international-students>

Applicants will receive written notification of the success or failure of their application by the end of March 2023.

In case of questions please do not hesitate to contact Mrs. Kumler.

Please e-mail your application documents **until 31 January 2023 at the latest** to:

International Relations Office

Mrs. Kumler

andrea.kumler@zuv.uni-heidelberg.de

Seminarstr. 2

69117 Heidelberg

Data Protection Declaration

1. Name and address of the responsible entity

In accordance with the data protection regulations, the following entity is responsible:

Heidelberg University
Grabengasse 1
69117 Heidelberg
Germany

Heidelberg University is a public institution. Its legal representative is Rector Prof. Dr. Dr. h.c. Bernhard Eitel.

Email: rektor@rektorat.uni-heidelberg.de

Website: www.uni-heidelberg.de

2. Name and address of the Heidelberg University Data Protection Officer

Ass. jur. Christoph Wassermann
Seminarstr. 2
69117 Heidelberg
+49 6221 54-12070
datenschutz@uni-heidelberg.de

3. Purpose of and legal basis for data processing

If you decide to apply for a graduation completion grant, the personal data you provide in your application documents will be processed to assess whether a grant can be awarded and in order to contact you.

The legal basis for the processing of personal data is Art. 6, paragraph 1, letter e, as well as paragraph 3, of the General Data Protection Regulation (GDPR), in conjunction with § 4 of the Federal State Data Protection Law (Landesdatenschutzgesetz (LDSG)).

The provision of personal data is necessary for completion of the approval process. Failure to provide relevant personal data in your application documents can result in your exclusion from consideration for a graduation completion grant.

4. Recipients of the personal data

Recipients of the personal data contained in application documents are the members of the Heidelberg University awards committee. In order to prevent duplication of funding, we reserve the right to enquire with other organisations (Protestant Students' Association Heidelberg, Catholic University Centre Heidelberg, Student Council of Heidelberg University, Society of Friends of Heidelberg University, student services organisation (Studierendenwerk) Heidelberg), to determine whether you have applied for and may have been awarded other grants.

5. Data retention period

Personal data will be deleted following completion of the approval process. Any additional documentation of the approval process containing your personal data will be stored for three months following rejection of your grant application. This applies in each case unless prolonged retention is necessary for the defence of legal claims.

6. Rights of the persons affected

With regard to your personal data, you have the right to obtain information (Art. 15, GDPR), the right to correction (Art. 16, GDPR) or deletion (Art. 17, GDPR), or to restrict the processing of (Art. 18, GDPR) or object to the processing of (Art. 21, GDPR) this data.

Additionally, you have the right of appeal to the data protection supervisory authority: the State Commissioner for the Protection of Data and Freedom of Information of Baden-Württemberg.