HAI HEIDELBERG ALUMNI INTERNATIONAL



UNIVERSITÄT HEIDELBERG ZUKUNFT SEIT 1386

HAIMAIL MAILBOX USAGE

- 1) Login to your HAlmail via https://haimail.alumni.uni-heidelberg.de/
- 2) After logging in, click on the "wheel" symbol in the top right-hand corner

and then click on "Options" in the selection that opens.

- 3) In the menu that appears on the left, click on "General" at the top, then on "My account".
- 4) At the end of the right column, the bar chart "Mailbox usage" shows how much storage space you have already used on your account.

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Refresh	🍤 Undo
Automatic replies	
Display settings	
Manage add-ins	
Offline settings	
Change theme	
Options	
Email	
€ Options	
Shortcuts	
General My account	
Change theme	
Distribution groups	
Office	
Change your password	
Mailbox usage	

270.24 MB used. At 2.00 GB you won't be able to send emails.

If you have any further questions, please do not hesitate to contact the HAImail administration at <u>postmaster@alumni.uni-heidelberg.de</u>.