

## INFORMATION ON THE PROCESSING OF PERSONAL DATA IN CONNECTION WITH THE ALUMNI E-MAIL-ADDRESS "HAIMAIL"

As required by art. 13 of the General Data Protection Regulation (GDPR), we are informing you about the processing of your personal data by Heidelberg University in the context of the provision of an alumni e-mail address "HAlmail" for members of the HAI network.

You can apply for a personal HAlmail either when you register with the HAI network or at any later point during an existing HAI membership. A HAlmail is free of charge and follows the format <a href="mailto:firstname.lastname@alumni.uni-heidelberg.de">firstname.lastname@alumni.uni-heidelberg.de</a>. In individual cases, other designations can be made in consultation with the user.

The use of HAlmail is only possible together with a HAI membership. After the end of membership or termination of HAlmail, all personal, content and usage data as well as addresses and associated mailboxes will be irrevocably deleted.

You can find further information also in the <u>Terms</u> of Use.

## Your right to object according to art. 21 par. 1 GDPR

You have the right to object at any time, on grounds relating to your particular situation, to processing of your personal data that is based on art. 6 par. 1 cl. 1 (e) and (c) GDPR (processing of data necessary for compliance with a legal obligation).

INFORMATION		DETAILS
1.	Controller acc. to art. 4 no. 7 GDPR	Heidelberg University, represented by the Rector, Grabengasse 1, 69117 Heidelberg rektor@rektorat.uni-heidelberg.de
2.	Data Protection Officer Contact information	Datenschutzbeauftragter, Seminarstr. 2, 69117 Heidelberg datenschutz@uni-heidelberg.de
3.	Purpose of processing	Provision of the service "HAlmail"
4.	Legal basis	Consent to Terms of Use for "HAlmail"
5.	Data Categories of personal data processed	<ul><li>Personal data</li><li>Content data</li><li>Usage data</li></ul>
6.	Recipients to whom the data required for the respective purpose are disclosed	Heidelberg Alumni International, University Computing Centre
7.	Transmission to third countries particularly non-EU countries	Does not apply
8.	Storage times	Until the cancellation of the HAlmail or until the end of the HAI membership. See also Terms of Use.
9.	Data sources in cases where the data were not collected from you	Heidelberg Alumni International
10	Your data protection - rights	<ul> <li>Right to obtain information about whether or not data concerning you are being processed (art. 15 GDPR, § 9 State Data Protection Act)</li> <li>Rectification of your data (art. 16 GDPR)</li> <li>Erasure of your data (art. 17 GDPR, § 10 State Data Protection Act) unless the university is legally obliged to store the data</li> <li>Right to data portability (art. 20 GDPR)</li> <li>Right to lodge a complaint with the responsible supervisory authority for data protection</li> </ul>

(Commissioner for Data Protection and Freedom of

Information for the State of Baden-Württemberg)